

## Cross-Party Group Annual Return

### Name of Cross-Party Group

### Cross-Party Group on Towns and Town Centres

**Date Group Established** (the date of establishment is the date in this parliamentary session that the Group held its initial meeting, where the office bearers were elected and not the date that the Group was accorded recognition. All Groups should hold their AGMs on, or before, the anniversary of this date.)

Monday 20<sup>th</sup> September 2021

### Date of Most Recent Annual General Meeting (AGM)

Tuesday 10<sup>th</sup> September 2024

### Date Annual Return Submitted

Tuesday 8<sup>th</sup> September 2024

**Date of Preceding AGM** [this date is required to aid clerks in verifying that the most recent AGM has taken place within 11 to 13 months of the previous AGM]

Wednesday 20<sup>th</sup> September 2023

### Group Meetings and Activities

Please provide details of each meeting of the Group including the date of the meeting, a brief description of the main subjects discussed and the MSP and non-MSP attendance figures.

Details of any other activities, such as visits undertaken by the Group or papers/report published by the Group should also be provided.

Wednesday 20<sup>th</sup> September 2023  
Attendance: 1 MSP, 38 Non-MSPs

Topic Discussed: Enterprising Communities: A Force for Good in our towns

Invited Speakers: Anthea Coulter, CTSI; Kimberley Guthrie, Scotland's Towns Partnership; Tom Warren, Dunoon Community Development Trust; Douglas Westwater, Community Enterprise

Monday 4<sup>th</sup> December 2023

Attendance: 2 MSPs, 46 Non-MSPs

Topic Discussed: Town Centre Living: A Catalyst for Change

Invited Speakers: Mhairi Donaghy, Scottish Futures Trust; Alan Glasgow, Wheatley Homes; Kimberley Guthrie, Scotland's Towns Partnership; Alasdair Morrison, Renfrewshire Council

Monday 18<sup>th</sup> March 2024

Attendance: 3 MSPs, 128 Non-MSPs

Topic Discussed: A New Approach to Local

Invited Speakers: David Cowan, Scottish Government; Mhairi Donaghy, Scottish Futures Trust; Kimberley Guthrie, Scotland's Towns Partnership

### **MSP Members of The Group**

Please provide names and party designation of all MSP members of the Group.

Neil Bibby MSP (Labour)

Claire Baker MSP (Labour)

Stephanie Callaghan MSP (SNP)

Katy Clark MSP (Labour)

Willie Coffey MSP (SNP)

Sharon Dowe MSP (Conservative)

Meghan Gallacher MSP (Conservative)

Douglas Lumsden MSP (Conservative)

Marie McNair MSP (SNP)

Alex Rowley MSP (Labour)

Evelyn Tweed MSP (SNP)

## Non-MSP Members of The Group

For organisational members please provide only the name of the organisation, it is not necessary to provide the name(s) of individuals who may represent the organisation at meetings of the Group.

### Individuals

### Organisations

Scotland's Towns Partnership - secretary  
Architecture + Design Scotland  
ABB Scotland  
Aberdeenshire Council  
Alliance Boots  
Alloa Town Centre BID  
Angus Council  
Argyll and Bute Council  
Association of Town and City Management  
Barrhead BID  
Big Lottery Fund  
Boston Networks  
BT  
Built Environment Forum Scotland  
Business in the Community Scotland  
Can Do Places  
Carnegie UK Trust  
Charity Retail Association  
City of Edinburgh Council  
CityFibre  
CGI  
Colliers International  
Cupar and North Fife Tourism Association  
Cupar Development Trust  
Currie Brown  
Cycling Scotland  
Cycling UK  
Development Trusts Association Scotland  
Dods  
Dundee City Council  
East Ayrshire Council  
East Dunbartonshire Council  
East Kilbride Shopping Centre  
East Lothian Council

East Renfrewshire Council  
Economic Development Association Scotland  
Falkirk Council  
Falkirk Delivers  
Federation of Master Builders  
Fife Council  
Fort William Town Team  
FreshAyr  
FSB Scotland  
Future Hawick  
Fyne Futures  
Glasgow City Council  
Global Treasure App  
Grampian Housing  
Granton Improvement Society  
Halliday Fraser Munro  
Highland Council  
Highlands and Islands Enterprise  
Historic Environment Scotland  
Institute of Retail Studies, University of Stirling  
Interface  
Intu Properties  
Keep Scotland Beautiful  
Kingsgate Shopping Centre  
Ladbrokes Coral  
Lanark Community Council  
Langbank Community Council  
Living Streets  
Loop Connections  
Lloyds TSB Foundation  
Miconex  
Melrose Living  
Moffat and District Community  
Motherwell Town Centre  
Museums Galleries Scotland  
Natural Power  
Newmilns Regeneration Association  
North Lanarkshire Council  
Obesity Action Scotland  
One Dalkeith  
Pagoda Porter Novelli  
Paisley First BID  
Paths for All

People Scotland  
Perth and Kinross Council  
PJ Leggate  
Planning Aid Scotland  
Prestwick Community Council  
Real Retail Solutions  
Renfrewshire Council  
Retailers Against Crime  
RICS  
Royal Incorporation of Architects in Scotland  
RTPI  
Scottish Canals  
Scottish Licensed Trade Association  
Scotland's Rural College  
Scottish Borders Council  
Scottish Business Resilience Centre  
Scottish Chambers of Commerce  
Scottish Empty Homes Partnership  
Scottish Futures Trust  
Scottish Grocers Federation  
Scottish Power Energy Networks  
Scottish Retail Consortium  
Scottish Small Towns Group  
South Ayrshire Council  
South Lanarkshire Council  
Stirling BID  
Stirling Council  
Stranraer Conservation Area Regeneration Scheme  
SURF  
Sustrans Scotland  
TACTRAN  
The Democratic Society Scotland  
The Retailer Group  
Transform Scotland  
USDAW  
Vale of Leven Trust  
VisitScotland  
Voluntary Action Fund  
Weber Shandwick  
West Lothian Council  
William Hill  
WSP

## Group Office Bearers

Please provide names for all office bearers. The minimum requirement is that two of the office bearers are MSPs and one of these is Convener – beyond this it is a matter for the Group to decide upon the office bearers it wishes to have. It is permissible to have more than one individual elected to each office, for example, co-conveners or multiple deputy conveners.

<b>Convener</b>	Meghan Gallacher MSP
<b>Deputy Convener</b>	Katy Clark MSP
<b>Secretary</b>	Alison Luke-Jones (Scotland's Towns Partnership)
<b>Treasurer</b>	Elaine Bone (Scotland's Towns Partnership)

## Financial Benefits or Other Benefits

**Please provide details of any financial or material benefit(s) the Group anticipates receiving from a single source in a calendar year which has a value, either singly or cumulatively, of more than £500. This includes donations, gifts, hospitality or visits and material assistance such as secretariat support.**

Scotland's Towns Partnership Total value of support - £2,000


Breakdown: Secretary duties (Scotland's Towns executives) to the value of £2,000 for 10 days work for the managing all communications with office bearers, members, speakers, supporters; planning agendas and related arrangements; attendance and Minute taking and digital communications for three-four CPG meetings/activities, AGM and an Office Bearers meeting; and fulfilling Code of Conduct and Best Practice requirements.

**TO BE COMPLETED BY THE CONVENER**

**COMPLIANCE WITH SECTION 6 OF THE CODE OF CONDUCT**  
**(Please tick all boxes that apply)**

**I, Convener of the Cross-Party Group on 08/10/2024 hereby declare that, in line with the requirements of Section 6 of the Code of Conduct, this CPG has:**

5 MSP Members from 3 different political parties	X
Held at least 2 quorate meetings in the last 12 months	X
Held an AGM within 11-13months of the date of registration or the last AGM	X
Submitted an annual return form within 30 calendar days of the AGM	X
Provided Standards Clerks with 10 calendar days' notice of all meetings	X
Provided minutes of all meetings	X

Signed	
Date	08/10/2024