



The Scottish Parliament
Pàrlamaid na h-Alba

Minutes of Parliamentary Bureau meeting

5 November 2024

Present:

- Alison Johnstone (Chair)
- Jamie Hepburn
- Sharon Dowey
- Martin Whitfield
- Gillian Mackay

Apologies:

- Alexander Burnett
- David McGill

Also attended:

- Annabelle Ewing
- Liam McArthur
- Rona Mackay

Officials present:

- Irene Fleming
- Mark Brough
- Katy Orr
- Sigrid Robinson
- Joanna Hardy
- Jason Nairn
- Gail Grant
- Joanne Kendall
- Jennifer Griffin
- Samantha Currie
- Fran Iwanyckyj
- Matthew Linden
- Ellen Wright

Agenda item 1 - Previous minutes and matters arising

1. The Bureau agreed the minutes of its meeting on 29 October.

Agenda item 2 - Business Programme

2. The Bureau agreed a revised programme of business for the week commencing 4 November and a programme of business for the weeks commencing 11 and 18 November.

Agenda item 3 – Approval of a Statutory Instrument and Scottish Statutory Instruments

3. Business Managers noted that motions to approve the following instruments would be lodged—
 - Scotland Act 1998 (Specification of Devolved Tax) (Building Safety) Order 2024
 - Rural Development (Continuation of Operation) (Miscellaneous Amendment) (Scotland) Regulations
 - Upper Tribunal for Scotland Bus Registration Appeals (Composition) Regulations 2024
 - Upper Tribunal for Scotland (Transfer of Functions of the Transport Tribunal) Regulations 2024

Sharon Dowey reserved her party's position on the Rural Development (Continuation of Operation) (Miscellaneous Amendment) (Scotland) Regulations.

Agenda item 4 – Correspondence from the Public Audit Committee

4. Business Managers discussed correspondence from the Public Audit Committee and agreed to respond.

Agenda item 5 – Time for Reflection – draft programme

5. Business Managers noted the opportunity to nominate potential future Time for Reflection contributors and agreed that the Presiding Officer would finalise the programme of contributors for the period January to June 2025.

Agenda item 6 – Office of the Clerk

6. Business Managers agreed to propose to the Parliament by motion that the Office of the Clerk be closed on Tuesday 24 (am), Friday 27, Monday 30 and Tuesday 31 December 2024.

Agenda Items 7 and 8 – Committee Membership and Substitute Changes

7. Business Managers agreed that motions proposing Conservative, SNP and Labour Committee membership and substitute changes would be lodged and considered in the Chamber on Wednesday 6 November to take immediate effect.

Katy Orr

Clerk to the Parliamentary Bureau
November 2024