



The Scottish Parliament
Pàrlamaid na h-Alba

Minute of the Scottish Parliamentary Corporate Body (SPCB) meeting held on Thursday 16 June 2022 at 09.00 (hybrid)

Present:

- Alison Johnstone MSP (Chair)
- Claire Baker MSP
- Jackson Carlaw MSP
- Maggie Chapman MSP
- Christine Grahame MSP

In attendance:

- David McGill
- Michelle Hegarty
- Judith Morrison
- Veronique Malcolm
- Mairi Pearson
- Lynsey Hamill
- Helen Birrell
- John Paterson
- Janice Crerar
- Eric MacLeod
- Mark Brough
- Huw Williams
- Lisa Creamer
- Judith Proudfoot, Secretary

Previous minutes

1. The SPCB agreed the minute of the meeting held on 19 May 2022.

Matters arising

2. The SPCB noted that the following items had been considered by correspondence since the previous meeting:
 - Noted an update relating to the Ethical Standards Commissioner.
 - SPCB (2022) Paper 39 – noted the details of parliamentary travel and approved associated costs.

- Agreed a response to correspondence from the Standards, Procedures and Public Appointments Committee in relation to future working practices and procedures.
- Noted the Scottish Law Commission's proposed amendments to the Scottish Parliamentary Pensions Act 2009 as they related to the appointment of Fund Trustees.
- Agreed to fly the rainbow flag on 25 June to mark Edinburgh Pride.
- Agreed to delegate authority to the Allowances Office to approve overnight accommodation expenses in Edinburgh for 22 June 2022.

Accessibility notification app – Paper 40

3. The SPCB discussed the availability of accessibility notification apps that provide a disability aware customer service solution, connecting users with service providers and assisting front line staff prepare to meet visitors' accessibility needs. One such app was already in use by officials at Holyrood and the SPCB considered options for enabling MSPs to access a similar service in their local offices.
4. The SPCB agreed that, to coincide with the current Holyrood contract expiring in February 2023, officials should retender on the basis of offering MSPs access to a centrally managed umbrella contract. The SPCB agreed in principle that costs associated with Members making use of the contract could be met from the Disability provision under the Members' Expenses Scheme and should be administered by the Allowances Office. Any requests would be held meantime pending that procurement exercise.

Members' Expenses Scheme: disability provision application – Paper 41

5. The SPCB agreed an application under the Scheme's disability provision and requested that officials investigate how future similar requests could be administered.

Security works – Paper 42

6. The SPCB approved the Member's request for funding to cover security improvement works.

[Christine Grahame joined the meeting]

Facilities Management: strategic investment priorities – Paper 43

7. The SPCB had an initial discussion on some of the significant investments that would be required over the coming years, specifically in relation to replacement of the Building and Energy Management System and other projects needed to get the building's emissions to Net Zero.

8. The information provided was aimed at setting context for future discussions around budget planning at which point indicative costings would be provided.

[Jackson Carlaw left the meeting]

Officeholders: Ethical Standards Commissioner recruitment – Paper 44

9. The SPCB agreed the terms and conditions of appointment of a new Ethical Standards Commissioner.

Date of next meeting

10. The next meeting was scheduled for Thursday 30 June 2022.

SPCB secretariat

June 2022